

William Paterson University Faculty Senate Councils
Year-End Report
Academic Year 2022-2023

1. Council: Senate Budget & Planning Council

2. Council Members: James Alford, Atola Budd, Will de Veyga, Colleen Eren, Mariel Read Essner, Carrie Hong, Judy Matthew, Ana Cristina Siqueira, Joseph Spagna.

3. Council Charges and Summary of Activities:

Standing Charges (per bylaws):

1. Recommend University budget policy and overall direction.
2. Advise and prioritize in matters related to institutional planning and finance.
3. Examine and review the institution's proposed budget.
4. Work with the administration in resolving fiscal concerns.

Priority Charges for 2022-2023

1. Work with the administration in establishing the budget for each fiscal year.
2. Determine fiscal priorities for the budget based on the university's mission and core values.
3. Work with the Vice President for Strategic Initiatives and University Relations to prepare a clear report of the 2021-2022 budget status at the university to be presented to the Faculty Senate.
4. Work with the administration in reviewing fiscal impacts of Academic Partnership (AP) on the university budget.

2022-2023 Summary of Activities:

The focus of this year was on the university budget process and coordination between the Council and other offices and entities involved in planning and finance. Discussion regarding the need for greater transparency related to how the university budget is developed took place throughout the year. Council members discussed the Council's standing charges and ways in which this Council might work effectively to meet these expectations.

The Governance Council's audit of standing charges helped to shed light on the relationship between the work of the Budget and Planning Council and its standing/priority charges. The disconnect between the Council's charges and the work it is able to do is of concern to the Faculty Senate, and it was noted that this Council is unique in its inability to get information and materials to make future recommendations as per the charges.

The Council met with Kirsten Loewrigkeit, the new Vice President of Finance & Administration, and will seek to establish a collaborative partnership with her office going forward.

4. Recommended Charges for the Next Academic Year:

1. Work with the administration in establishing the budget for each fiscal year
2. Develop a manual or orientation guide to establish continuity of the Council membership
3. Work with the Faculty Senate to strengthen the effectiveness of the Council

5. Please provide suggestions for how the Council can be better utilized in the next year:

Utilizing the University's budgeting timeline, beginning with the annual Fall Census, the Council should identify decision points during which dialog with the office of the CFO could be most valuable.